

Utbildningsservice VHC (US-VHC)

Registration of courses during your PhD studies at the VH Faculty

PhD courses at SLU

Courses within GS-VMAS

- Will be registered in Ladok by the GS-VMAS administrator, for the whole course

Courses within other research schools at SLU

- Should be registered in Ladok by the arranging department

Courses at SLU organised by FUR (statistic courses, library courses)

- Send the course certificate (scan or copy) to PhD admin VH at us-phd-vh@slu.se and they will see to it that it gets registered in Ladok
- The final step in Ladok, to attest the result, will be done by your supervisor.

Courses at SLU organized by EPU (pedagogic courses)

- Send the course certificate (scan or copy) to PhD admin VH at us-phd-vh@slu.se and they will see to it that it gets registered in Ladok
- The final step in Ladok, to attest the result, will be done by your supervisor

PhD courses at other Swedish universities and universities abroad

- All non-SLU courses (with the exception of Nova courses) needs to be approved by Fun-VH before decision on dissertation.
- Application forms can be found here [Research education at the VH Faculty | Medarbetarwebben](#)
- When the pre-approval/approval has been decided, you will receive an e-mail från Fun-VH, with a copy to PhD admin VH (us-phd-vh@slu.se) and thereafter PhD admin VH will register the course in Ladok as a credit transfer (tillgodoräknande)

Other courses

- Courses that have not been organised by universities must be approved by Fun-VH before decision of dissertation.
- Apply for approval at Fun-VH in good time in order to make sure that the credits counted for are correct.
- Application forms can be found here [Research education at the VH Faculty | Medarbetarwebben](#)
- When the pre-approval/approval has been decided, you will receive an e-mail från Fun-VH with a decision regarding the course. If it has been approved a copy will be sent to PhD Admin VH (us-phd-vh@slu.se) to register the credits in Ladok.

For more information:

[Research education at the VH Faculty | Medarbetarwebben](#)

[Doctoral education | Medarbetarwebben \(slu.se\)](#)