



## Faculty checklist for application for admission to doctoral education

Candidate's name: \_\_\_\_\_

- Forms and information about the recruitment process <https://internt.slu.se/en/targeted-info/faculties/faculty-of-veterinary-medicine-and-animal-science/support-and-tools/education/doctoral-education/>
- Obligatory documents (in order as below) sent electronically to [fun-vh@slu.se](mailto:fun-vh@slu.se) (if plausible, original documents can be sent to FUN postal address; FUN/VH, Box 7084, 750 07 Uppsala).
- The applicant is responsible for the information and for the signature of the Director of Research Education at the Department below (incomplete application will cause delays).
- At least two weeks is needed for decision.

Mark documents included in application:

	Obligatory Documents
<input type="checkbox"/>	1. Form: Recommendation of admission of a new doctoral student
<input type="checkbox"/>	2. Certificate from Division of Educational Affairs (competence and English).
<input type="checkbox"/>	3. Preliminary Individual Study Plan (ISP) approved by Director of Research Education at the Department and Head of Department, and forwarded to Director of Research Education at the Faculty in the ISP-portal.
<input type="checkbox"/>	4. Economy Spreadsheet Template signed by Head of Department and Administrative Head (contract or decision on financing if plausible).
<input type="checkbox"/>	5. Announcement of the position (in ReachMee) (not for industrial PhD students).
<input type="checkbox"/>	6. Justification for the admission proposal (recruitment documents).
<input type="checkbox"/>	7. Degree certificate (university basic degree).
<input type="checkbox"/>	8. Copy of passport with photo (if not a Swedish citizen).
<input type="checkbox"/>	Any other documents (special cases): 1. Education agreement for joint or double degree. 2. Letter of Acknowledgment for the candidate (if scholarship). 3. Contract or certificate of scholarship between candidate and financier. 4. Contract on division of responsibilities between another employer and the head of department (industrial doctoral student). 5. Other documents referred to.