| **[Fakultet/Institution/centrumbildning]** [Ev. kompletterande text,  t.ex. befattningshavare] | **Blankett** SLU ID: SLU.[Skriv numret här]  20ÅÅ-MM-DD |
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# Ansökan om tillgodoräknande av arbete - forskarutbildning Application for crediting of paper – doctoral education

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| --- | --- | --- |
| **Doktorandens namn Name of doctoral student** | Click or tap here to enter text. | |
| **Personnummer***(eller födelsedatum)* **Personal identity number** *(or date of birth)* |  | |
| **E-postadress/E-mail address** | Click or tap here to enter text. | |
| **Institution/Department** | Click or tap here to enter text. | |
| **Arbetets titel**  **Title of paper** | Click or tap here to enter text. | |
| **Övrig information Other information** | Click or tap here to enter text. | |
| **Motivering till varför tillgodoräknande bör ske:**  **Justification to why the paper should be credited:** | | |
| Click or tap here to enter text. | | |
| **Kopia av arbetet (eller länk) bifogas Copy of paper (or web link) is attached** | |  |
|  | | |
| ***Underskrifter***  *Blanketten signeras antingen med EduSign eller med fysisk namnteckning. Vänligen blanda inte elektroniska och fysiska signaturer i samma dokument.* | | |
| ***Signatures***  *This form can be signed either by using EduSign or physical signatures. Please do not mix digital and physical signing in the same document.* | | |
| **Underskrift doktorand Signature doctoral student** | | Datum Date |
| **Underskrift huvudhandledare Signature principal supervisor** | | Datum Date |

**Policy for crediting papers in doctoral education (decided by Fur June 4 2020)**

A paper published before the doctoral student's admission date can be credited in the exam and included in the doctoral or licentiate thesis after special motivation and decision in the doctoral education board (FUN) as follows:

1. A maximum of one paper per exam may be credited.
2. The paper must be well adapted to the PhD education subject and the thesis as a whole.
3. The paper must be accepted for publication for a maximum of two years (extension for certain conditions described HEO 5 chapter 7§ e.g. parental leave) prior to the date of admission in an international peer-reviewed scientific journal or a paper of comparable quality recognised within the discipline (§5.5.1 in the University guidelines for doctoral education 2019 at SLU).
4. The doctoral student's contribution must be detailed in the motivation, while the contribution of other co-authors can be described more briefly.
5. The doctoral student is allowed to use the paper in his/her thesis (with permit from the publisher if necessary).
6. The total study period of four years (two years for licentiate) for doctoral education is not affected by the crediting.
7. A doctoral thesis must include an additional paper accepted or published in an international peer-reviewed scientific journal or a paper of comparable quality recognised within the discipline.
8. The doctoral student's individual study plan must contain information that a paper in the dissertation has been credited.

Approval of crediting a paper shall be included in the application for defence of the thesis. Accordingly, the current form for applying for thesis defence needs to be changed in order to include this information.

***Exception***

*Papers that have been prepared or published by a veterinary participating in a* ***veterinary residency\* program*** *before being admitted to the PhD education, can be included in his/hers thesis without prior crediting.*

*\* A veterinary residency is generally a three-year program designed to provide licensed veterinarians supervised clinical experience, training, and educational opportunities to further their knowledge and qualify them for board certification.*