| **[Faculty/Department/Centre]** | This document should be filled in and signed by external reviewer (defence of doctoral thesis) and each member of the examining committee respectively, and attached to the application for defence/licentiate seminar to the faculty. |
| --- | --- |

Jävsdeklaration/Declaration of interests

*Gällande disputation/licentiatseminarium för doktoranden (namn):*

*Concerning the defence of doctoral thesis/licentiate seminar for doctoral student (name):*

Click or tap here to enter text.

1. **Har du varit involverad i vetenskapligt samarbete med doktoranden eller någon av handledarna under de senaste fem åren? T.ex. sampublikationer.**

**Have you been involved in scientific collaboration with the doctoral student or supervisors in the past five years? E.g. co-authorship.**

Ja/Yes  Nej/No

1. **Är du släkt med doktorand eller handledare?**

**Are you related to the doctoral student or the supervisors?**

Ja/Yes  Nej/No

1. **Har du varit handledare för, eller haft en handledande roll åt, doktoranden eller någon av handledarna?**   
     
   **Have you supervised or had a supervisory role for the doctoral student or the supervisors?**

Ja/Yes  Nej/No

1. **Finns det några andra förhållanden som du tror kan påverka din jävssituation? Om ja, specificera nedan.**

**Are there any other circumstances that you think may affect your situation in terms of disqualification owing to a conflict of interest? If yes, please specify below.**

Ja/Yes  Nej/No

Click or tap here to enter text.

1. **Övriga kommentarer till eventuellt jävsskap. Är du osäker på om det föreligger jäv så bör du upplysa om detta.**

**Other comments about any conflict of interest. If you are unsure whether you could be disqualified owing to a conflict of interest, please provide information about that below.**

Click or tap here to enter text.

**Jag anser mig själv som icke jävig i detta ärende.**

**I do not consider myself as disqualified in this matter owing to conflict of interest.**

**Jag önskar ett undantag gällande 5-års-regeln på grund av:**

**I claim an exception to the 5-year-rule because:**

Click or tap here to enter text.

*Signatur/Signature (preferably an electronic signature i.e.* [*EduSign*](https://edusign.sunet.se/) *or* [*EduId*](https://eduid.se/) *or other provided by your employer, for more information please see below.)*

Click or tap here to enter text. Date Click or tap to enter a date.

**Signatur**

*Underskrifter kan göras antingen fysiskt eller digitalt. Exempel på digitala signaturer är EduSign eller EduId. Utländska ledamöter kan använda de tjänster som erbjuds av deras arbetsgivare. Om inget annat alternativ finns så kan ett e-postgodkännande accepteras tills en fysisk signatur skickats in.*

**Signature**

*Signatures can be made either physically or digitally. Examples of digital signatures are EduSign or EduId. Foreign members of the committee can use the services offered by their employers if possible. If there is no other option, an e-mail approval can be accepted until a physical signature is submitted.*

**From the SLU guidelines for third cycle education (2019):**

8.1 Declaring conflicts of interest

There must be no conflicts of interest between the external reviewer or members of the examining committee and the doctoral student or supervisor. The following circumstances must particularly be taken into account in relation to the examining committee:

A conflict of interest exists for the following reasons:

* Two persons have collaborated scientifically or have co-produced scientific knowledge during the previous five years. Joint publication is an example of co-production. Reasons can be given for excluding a conflict of interest, e.g. where collaboration occurred within a scientific consortium in which joint publication does not necessarily imply a conflict of interest.
* In cases of close collaboration, there could be a conflict of interest even if the collaboration took place longer than five years ago.
* A supervisor-doctoral student relationship has existed, regardless of how long ago.

The external reviewer and examining committee members are under a duty to report a conflict of interest in relation to a doctoral student or supervisor. When an application is submitted for the public defence of a doctoral thesis, the examining committee and the faculty examiner should submit a signed declaration of conflicts of interest on the relevant form.

From [The Administrative Procedure Act (Sw. Förvaltningslagen):](https://lagen.nu/2017:900)   
  
***Disqualification***

**Section 16**

A person who takes part on behalf of an authority in the processing of a matter in a way that can influence the authority’s decision in the matter is disqualified if:

1. either they or a person close to them is a party in the matter or can otherwise be assumed to be affected by the decision to a not insignificant extent;
2. either they or a person close to them is or has been a representative or counsel for a party in the matter or someone else who can be assumed to be affected by the decision to a not insignificant extent;
3. they participated in the final processing of the matter at another authority and have, as a result of this, already taken a position on the questions to be examined by the authority as a superior instance; or
4. there is some other special circumstance that means that their impartiality in the matter can be questioned.

If it is obvious that the question of impartiality is of no importance, the authority shall disregard the disqualification.

**Section 17**

A person who is disqualified must not take part in the processing of the matter and must not be present when the matter is determined either. However, they may perform tasks that no one else can perform without a considerable delay in the processing of the matter.

**Section 18**

A person who is aware of a circumstance that can be assumed to disqualify them must immediately notify the authority of this.

An authority shall examine a question of disqualification as soon as possible.

The person that the disqualification applies to may only take part in the examination of the question of disqualification if this is required for the authority to be quorate and a replacement cannot be summoned without material delay to the examination.