

Check list for “Application for dissertation”

The PhD student

The “research education subject area” is found on the faculty website:

www.vhfak.slu.se

=> “Forskarutbildning” (link on top of the faculty website “www.vhfak.slu.se”)

=> “PROTOKOLL och AKTUELLA BESLUT” (header halfway down the page “Forskarutbildning”)

=> “Forskarutbildningsämnen fr o m 2008-07-01 (bilaga 1 till beslutet)” (link to document)

The dissertation

“The thesis corresponds to: **xxxx** HEC:” (HEC is/was sometimes called ECTS)

The number inserted is the result of 240 HEC minus the course work

i.e. if 30 HEC course work => 210 HEC

i.e. if 50 HEC course work, the thesis => 190 HEC

Suggested board of examiners

3 or 5. If the examining board consists of 3 persons a 4th member also must be included, and named as the “reserve”

Give the academic titles and degrees of each, along with short statements of their area of expertise relevant to the thesis being defended

At least one of the examiners must be associated (i.e. employed = “adjungerad” in Swedish) with the faculty

At least one of the examiners must come from outside the faculty

At least 3 docenture competencies are required - for non-Swedish examiners a statement of their expertise and a confirmation of their docenture equivalent competence (Associate professor level) is requested

Neither the opponent nor any of the members of the board of examiners should have publications or other close scientific ties in the previous 6 years with the student

Scientific works

Include minimum 3 to maximum 5 peer-reviewed papers

Out of the papers included, at least 2 must have been accepted for publication

The PhD student must be the first author on at least 50 % of the papers in the thesis (i.e. if 3 papers, 2 first author, if 5 papers, 3 first author)

Post graduate courses

A minimum of 30 HEC research courses must be completed from participation in general courses, subject courses and seminar series

Those students registered after June 2004 must have at least half of the credits for courses, ie 15 course credits (HEC) obtained after they were registered as a PhD student

All courses being included must have proof of completion, with copies of course certificates included in the application. For general courses given by SLU the LADOK record is sufficient.

National / international congress participation, abstracts, presentations etc., while highly encouraged, are not accepted as part of the post graduate course credits

Proof of payment

All student union fees must be paid and a proof of payment included (“skuldfrihetsintyg” in Swedish)

Signatures

Are all papers signed by the appropriate persons? (PhD student, main supervisor, head of department etc.)