



Checklist for introduction of new doctoral students to doctoral education

This checklist can be used at department level when welcoming and introducing new doctoral students to doctoral education, both students employed at SLU and those employed elsewhere. The Division of Human Resources has introduction routines for new staff published at the staff web.

Introduction to the department and research environment

- Introduction to the department and research environment
- Presentation of important people at the department (e.g. director of study, doctoral student representative)
- Administrative help (at department and faculty level)

Introduction to doctoral education

- Organisation of doctoral education at SLU
- Introduction to SLU (information about University Introduction organized by the Division of Human Resources)
- Introduction to the Faculty (information about Introduction on Faculty level)
- Rights and obligations as a PhD student
- Supervision and responsibilities of the supervisor
- Where to find information about doctoral education at the staff web
- SLU guidelines
- Doctoral education subject and general syllabus
- Individual study plan (ISP)
- Ladok
- Doctoral student counsellor (Doktorandombudsmannen)