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|---------------------------|---------------------|-------------|
| Student's name: | Course code/name: | |
| Personal identity number: | Exam module: | |
| Email: | Grade date: | Your grade: |
| Phone number: | Date of submission: | |

Note that you are requesting a review of your exam grade (U, 3, 4, 5 or U, G).

Your exam itself will **not** be reviewed.

Exam marks are a tool for determining an exam grade.

The examiner always checks borderline results before releasing them.

- The request refers to a correction of the grade (Higher Education Ordinance, Chapter 6, Section 23)
- The request refers to a review of the grade (Higher Education Ordinance, Chapter 6 Section 24. Write your justification below.)

Student's signature: _____

The review has resulted in the following measure:

- None
- Correction:

Decision date:

Examiner's signature: _____

Higher Education Ordinance (1993:100)

Chapter 6 Courses and study programmes

Amending grades

Section 23 A decision pursuant to Section 36 of the Administrative Procedure Act (2017:900) on the rectification of a typographical error or similar concerning a grade shall be made by an examiner. Ordinance (2018:957).

Reviewing grades

Section 24 If an examiner finds that a decision on a grade is obviously incorrect owing to new circumstances or for some other reason, he or she shall change the decision if this can be done quickly and easily and if it does not mean lowering the grade. Ordinance (2006:1053).

Administrative Procedure Act (2017:900)

Correction of clerical errors and the like

Section 36 A decision that contains an obvious inaccuracy on account of a clerical error, arithmetical error or a similar oversight by the authority or someone else may be corrected by the authority that issued the decision.