# Submit with the current examination to the Exam service UMU

Date of the exam:………………………………………... Bookingnumber:…………………………………….

Exam hall:…………………………………………… Time:……………..………………………………………

Institution:…………………………………………………………………………………….

Course code:………………………………………Course title:………………………………………………………………………

Aids:……………………………………………………………………………………………………………………………………

Aids can be borrowed among students YES NO

The exam papers may be kept by the students YES NO

The handling procedure for room-based exams Dnr: FS 1.1.2-784-14 specifies, among other things, the following under 3.4 Information and instructions to invigilators: "The responsible teacher should be available during the first hour of the examination session to assist invigilators and students as needed. The contact number for the responsible teacher that can be reached by the invigilators should be provided to the examination supervision in connection with the delivery of the exam papers, no later than 12:00, 2 working days before the examination session.”

Teacher: ……………………………………………………………….. Phone: .…………………………………………………..

Mobile: ……………………………………………………

Teacher arrives at the exam hall at: ………………………………….

Administrator: ……………………………………………………… Phone: ..……………………………………………………

Information to the invigilator: ……………………………………………………………………………………………………………

……………..…………………………………………………………………………………………………………………………………………

To be collected: Östra Paviljongen

Submission location: Östra Paviljongen

Number of written exams: ……………………………………………………………………………………………………………………..

Number of students writing the exam: ……………………………………………………………………………………..………………

Acknowledged upon pickup: ………………..…………………………………………………………………………………….……………..