



Sveriges lantbruksuniversitet
Swedish University of Agricultural Sciences

Division of Human Resources

**INDIVIDUAL AGREEMENT – SALARY EXCHANGE
VOLUNTARY PENSION PAYMENTS**

SLU ID:

Personal identity number:	Name:
Department:	
<input type="checkbox"/> Born 1987 or earlier <input type="checkbox"/> Saco-S (salary exchange until age 69) <input type="checkbox"/> OFR (salary exchange until age 67) <input type="checkbox"/> SEKO (salary exchange until age 67) <input type="checkbox"/> Non-unionised (salary exchange until age 67) <input type="checkbox"/> Born 1988 or later (salary exchange until age 69)	
Amount to be exchanged:	Exchange applies as of:

Date	Employee's signature
Date	Manager's signature
Manager's name in block letters	

Post forms with handwritten signatures to the Payroll Unit. Forms signed electronically can be emailed to loner@slu.se.

You must exchange a minimum of SEK 500 per month. You may exchange a maximum of 25 per cent of your monthly gross salary.

By signing the form, you confirm that you have received and accepted the terms and conditions for salary exchanges at SLU.

SLU will transfer the agreed voluntary pension payment and a supplement of four per cent to the agreed pension fund. The supplement is the equivalent of a portion of the difference between statutory social security contributions and special payroll tax.

Salary exchanges can only be made if it is possible to deduct the entire chosen amount from your salary. It may not be possible to deduct the chosen amount if you are on parental leave, a leave of absence or sick leave.

The agreement applies for the ages stated above. If you choose to terminate your salary exchange earlier, you will need to sign the termination form. There is a three-month notice period.

Once the salary exchange has been terminated, you will need to submit a new agreement should you decide to exchange your salary again. If you want to adjust the amount being exchanged, you will need to submit a new signed form which will replace the previous agreement.