



Sveriges lantbruksuniversitet  
Swedish University of Agricultural Sciences

## Fastighetsavd. Lokaler och projekt

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SLU ID: SLU.

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### Information: Removals in Skogishuset

#### Current status

Akademiska Hus are working on the latest adjustments in the design work.

#### Remaining process

- Akademiska Hus reports an estimated project budget and proposals for implementation agreements.
  - SLU Lokaler and projects anchor the project costs with the Faculty Management and the Infrastructure Group.
  - Decisions are made and agreements are signed
  - Akademiska Hus will contact their Framework Contractor to be able to reconfirm the documents and confirm production times.
- AH has warned about the case.

#### Rough plan

Redevelopment planned during June - August.

#### Stage 1: Plan 2, Corridor 202, Kameleonten.

-Temporal workplaces are organized. Sibirien on floor 4, 5 workplaces, and in the Vita Havet on floor 4, inside the inst. for Forest Ecology and Management (SES) there are eight workplaces. *Ask your manager which room to sit in.*

-Key to evacuation room is provided by the local service (Närservice).

-Moving boxes and marking tape you find at Närservice.

-The staff are themselves responsible for packing their belongings in moving boxes. Mark the moving box from which room number the box moves and to which evacuation room it should.

-Evacuation start on **Monday, June 8**, at the latest when packing of the own office should start. On **Wednesday, June 10**, Umeå Stadsbud arrives, takes

pre-packed moving boxes to the evacuation room, and stores office furniture until relocated.

-If you want a chair or desk to your temporary workplace, report it to your manager. For space reasons, we can't bring too large desks.

-The moving company takes care of your office furniture; mark it with your name.

-You are responsible for your own computer and associated electronics (cables, screen, keyboard) You bring it yourself to the temporary workplace.

**Stage 2:** Plan 1, Corridor A1 and K1.

Three temporary workplaces are arranged on floor 5, Corridor 5.07.083. Ask your manager which room to sit in.

-Key to evacuation room is provided by the local service (Närservice).

-Moving boxes and marking tape you find at Närservice.

-The staff are themselves responsible for packing their belongings in moving boxes. Mark the moving box from which room number the box moves and to which evacuation room it should.

-Evacuation start on **Monday, June 15**, at the latest when packing of the own office should start. **Wednesday, June 17**, Umeå Stadsbud arrives,

they takes pre-packed moving boxes to the evacuation room, and stores office furniture until relocated.

-If you want a chair or desk to your temporary workplace, report it to your manager. For space reasons, we can't bring too large desks.

-The moving company takes care of your office furniture; mark it with your name.

-You are responsible for your own computer and associated electronics (cables, screen, keyboard) You bring it yourself to the temporary workplace.

**Stage 3:** Plan 2, Corridor A2 17, Meeting Rooms

-No evacuation necessary.

-The moving company takes care of the furniture in the meetingrooms.

**Stage 4:** Relocation of evacuated staff

-Desired start for move in September.

*-Distribution of rooms takes place at department / institution level.*

SBT moves from level 3, corridor A3 26 to level 2, corridors B2. A2 17, K2 and 202.

Faculty joint administration moves to level 3, corridor A3 01, A3 12, A3 26 and A3 46.

Meeting room is to be completed.

**Contact details**

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