

## **Annex to the vice-chancellor's decision of 30 June 2021 with provisions for the elections to the faculty boards for the term of office 2022–2024, ID SLU ua 2021.1.1.1-2229**

### **Provisions for the elections to the faculty boards for the term of office 2022–2024**

These provisions are based on, and are a complement to, the basic provisions that the SLU Board decided on for the election of members and deputies to the faculty boards.

#### **1. Design of the ballot papers**

When a nomination committee's proposals have been presented to those entitled to vote, and any additional candidates (so-called free nominations) have accepted a nomination<sup>1</sup>, the nomination committee shall include all candidates by category (a–c) on the same single ballot paper in the following order.

- a) Candidate(s) for the assignment as member of the faculty board as well as chair (dean)
- b) Candidate(s) for the assignment as member of the faculty board as well as vice chair (deputy dean) and
- c) Candidates for the assignment as other members/deputies.

The candidates proposed by the nomination committee should be marked with an asterisk. Freely nominated candidates may only be entered on the ballot paper if they have the research or artistic competence referred to in Chapter 2, Section 6 of the Swedish Higher Education Act (1992:1434).

The ballot paper must also include the option of a *blank vote*, which means that the voter rejects all candidates. The ballot paper must not contain any other options.

The ballot paper must be available in both Swedish and English.

#### **2. The election procedure**

The chair of the nomination committee decides on the final design of the ballot papers and the practical instructions, including timetable, required to hold the election. The ballot paper must be made available to those entitled to vote via the electronic system on 25 October 2021, together with the vice-chancellor's provisions for the elections to the faculty boards, presentations of the candidates, and other necessary documentation.

The time during which the election is in progress, the *election period*, is Monday 25 October, to Tuesday 2 November 2021. During the period of 26–28 October, the chair of the nomination committee shall provide the candidates with the opportunity to present themselves to those entitled to vote, who will also then be provided with the opportunity to ask questions to the candidates ("hearing"). This candidate presentation must be carried out digitally where so-called hybrid meetings are permitted. If the oral presentations are made in English, it must be possible for them to be translated into Swedish on request. It must be possible to ask questions to the candidates in Swedish, with the opportunity for them to be translated into English.

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<sup>1</sup> The chair of the nomination committee shall inform the vice-chancellor of the candidates standing, in addition to those proposed by the nomination committee.

At the election, each individual entitled to vote has as many votes as the number of candidates in each respective category. A voter is not obliged to make use of all of their votes.

### **3. Election secrecy and election controller, etc.**

The election controllers and their substitutes, as appointed by the vice-chancellor by faculty, are employees in the university administration and are well acquainted with both the overall regulatory framework for the election of faculty boards as well as in the function of the electronic electoral system. The election controller shall assist the nomination committee in the design of the ballot paper and monitor the election for any technical or administrative problems and take initiatives to resolve any that arise.

The chief operating officer is responsible that there is, *on the one hand*, a well-functioning electronic electoral system that guarantees election secrecy in both ordinary elections and in any by-elections, and, *on the other hand*, that AV support is available to conduct digital candidate presentations with hearings.

The nomination committee shall inform all candidates of the vice-chancellor's intention to extend invitations to the introduction for the newly elected faculty boards on **1–2 December 2021 at Krusenberg Manor**, located at approximately a 15-minute drive south of Ultuna.

### **4. Vote counting**

When the election period is over, the election controller shall draw up a record of the outcome. The chair and secretary of the nomination committee approve the record. The record must show who the candidates are and how the votes are distributed, as well as who should be appointed dean and deputy dean, according to the results of the election. If a candidate other than one proposed by the nomination committee wins most votes in categories a) and b), or if the vote between two candidates in these categories is equal, the vice-chancellor shall consult with the nomination committee, and the other candidates elected to the faculty board, on the situation that has arisen, and decide how it should be dealt with.

For the election in category c), those who have received most votes are elected to ordinary members, and the candidates immediately after are elected to deputies in the order specified by the vote. The record shall show which candidates have been elected to first and second deputies. A copy of the record is sent to the vice-chancellor and the academy secretary when it is approved.

In the event of an equal vote in category c), the election controller shall draw lots between the candidates<sup>2</sup>.

### **5. Procedure for majority of blank votes**

If the voice count reveals that more than half of the votes are blank votes then none of the candidates are elected and the election must be re-held. The vice-chancellor must be informed immediately in the event of such a situation.

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<sup>2</sup> The purpose of this provision is to make it possible to distinguish between candidates elected to ordinary member and deputy, and candidates elected to first and second deputy.