**Appenix to the Dean's decision of 26 August 2022 with provisions for the by-election of two deputies for the faculty board’ term of office 2022-2024, ID SLU SLU.ltv.2022.1.1.1-513**

# Provisions for the by-election of two deputies for the faculty board, term of office 2022-2024

These provisions are based on and complement to the basic provisions that the SLU Board has decided on for the election of members and deputies on the faculty boards.

**1. Form of the ballot**

When an Nomination Committee's proposal has been presented to persons entitled to vote and any additional candidates (so-called free nominations) have accepted nomination, the Nomination Committee shall place all candidates on a single ballot.

The candidates proposed by the Nomination Committee shall be distinguished by an asterisk. Free nominated candidates may be entered on the ballot only if they have the scientific or artistic competence referred to in Chapter 2. Section 6 of the Higher Education Act (1992:1434).

There should also be an option for *Blank vote* on the ballot, which means that the voter rejects all candidates. No other options should be available on the ballot.

The ballot must be available in both the Swedish and English languages.

**2. The electoral procedure**

The Chairperson of the Nomination Committee determines the final form of the ballot and other potential instructions required for the conduct of the election. The ballot, together with the Dean's provisions for the by-election, presentations of the candidates and other documents needed, will be made available to persons entitled to vote via the electronic system on 26 September 2022.

The time of the elections, *the election period*, is Monday 26 September to Monday 3 October 2022. The Chairperson of the Nomination Committee shall during the voting period, give candidates the opportunity to present themselves to persons eligible to vote, who will then also be provided the opportunity to ask questions to the candidates ("hearing"). This candidate presentation shall be conducted digitally where so-called hybrid meetings are allowed. If the oral presentations are made in English, it is possible to have them translated into Swedish on request. Questions to candidates can be asked in Swedish with the possibility to have them translated into English.

At the time of the election, each person entitled to vote has as many votes as the number of persons to be elected in each category. A voter is not obliged to use all their votes.

**3. Election secret and election controller m.m.**

The Dean appoints the election controller and their deputy. Both shall be employed in the university administration and well versed in both the overall regulations for the selection of faculty boards and in the functioning of the electronic electoral system. The election controller shall assist the Nomination Committee in formulating the ballot paper and follow the election, paying attention to technical or administrative problems and, if so, taking the initiative to resolve any issues.

The University Director is responsible for ensuring that there is a well-functioning electronic election system that guarantees election secrecy in both ordinary and possible by-elections, and that av support is available for the implementation of digital candidate presentations with a hearing.

**4. Counting of votes**

At the end of the election period, the election controller shall draw up a record of the outcome. The minutes are approved by the Chairperson and Secretary of the Nomination Committee. The minutes shall state who the candidates are, how the votes have been distributed and who, according to the election decision, should be appointed as first and second deputy.

The election results goes into effect when the minutes have been approved and dispatched.

In the case of a tie in category, the election controller shall draw lots to decide between the candidates (The purpose of the provision is to be able to distinguish who is elected as the first and second deputies respectively).

**5. Procedure for predominantly blank votes**

If the counting of votes shows that more than half of the votes are blank, none of the candidates are elected and the election may be re-run. The Dean shall be informed immediately if such a situation arises.