



**Funding body, project coordinator (outside SLU), the vice-chancellor and the university administration** provide support for SLU departments' work with external funding.

SLU currently has separate internal processes for VR Infrastructure and Wallenberg.

It is important that the process below **starts well in advance**, especially when the funding body demands the **vice-chancellors support** (B below) and in cases with **large co-funding requirement** (C below).

Questions are always welcome to [externalfunding@slu.se](mailto:externalfunding@slu.se).

## In general

## Specific cases

Follow the link for support related to donations.

### All applications

1. Find a relevant call.
2. Read points 1-3 of the external funding guidelines.
3. Read the possible funding body page on SLU's staff webb.
4. Read the funder's call text and supporting documents.
5. Check your options for a language review.
6. Follow the link for help with a data management plan.
7. For other advice: [externalfunding@slu.se](mailto:externalfunding@slu.se).

#### A. Large SLU-coordinated applications

Project budget >20 MSEK, application support  
Project budget >10 MSEK, coordinator's premium.

#### B. Vice-chancellor's support

If the funder requires a letter of support or a signature from the vice-chancellor, follow the instructions on the funding body page. If there are no instructions, contact [externalfunding@slu.se](mailto:externalfunding@slu.se).

#### C. Large co-funding requirement

If there is a large co-funding requirement (>0.6 MSEK/year) or it is a prioritised type of grant, register the need for co-funding.

#### D. Coordinated by another organisation

If the application is coordinated by an organisation other than SLU, follow the coordinator's instructions.

#### E. Requirements for review

Comply with the requirements for draft contract review in point 6 of the external funding guidelines.

### Granted applications

8. Read points 4-6 of the external funding guidelines.
9. Read the relevant funding body page on SLU's staff webb.
10. Read the contract terms including instructions on project reporting.
11. Follow the link for legal support.
12. To register the contract: [projektekonomi@slu.se](mailto:projektekonomi@slu.se).
13. For advice on financial reporting to the funding body: [projektekonomi@slu.se](mailto:projektekonomi@slu.se).

#### F. Vice-chancellor's support

If the funder requires the vice-chancellor's participation in signing contract, follow the instructions on the funding body page. If there are no instructions, contact [externalfunding@slu.se](mailto:externalfunding@slu.se).

#### G. Large co-funding requirement

If there is a large co-funding requirement (>0.6 MSEK/year) or it is a prioritised type of grant, with pre-registered co-funding needs (see C above), apply for co-funding.

#### H. Coordinated by another organisation

If the project is coordinated by an organisation other than SLU, follow the coordinator's instructions.