



Fire Safety Checklist

Responsibility for fire safety is, according to the law, shared by the building owner and those conducting activities in the building, such as event organizers. The building owner must provide a fire-safe building to the temporary tenant. The temporary tenant must ensure the event is conducted safely, including keeping evacuation routes clear, visible, and always open. Effective fire safety requires all parties to take responsibility.

During office hours (weekdays from 08:00 to 16:00 excluding holidays), SLU personnel are available to assist with practical fire safety. Outside of these hours, safety must be ensured through other means. Usually, the tenant is responsible for their and their participants' safety. For larger events, it may be necessary to hire a security guard to assist you as the tenant in this effort.

As a tenant renting a premises from SLU, you should be aware of and follow the following:

In the systematic fire protection work at SLU, we strive to:

- ✓ Loose furniture and other objects are not placed in evacuation routes, including the entire evacuation route leading to the open air.
- ✓ Temporary storage of trash and recyclables does not occur in evacuation routes.
- ✓ All doors in evacuation routes can be opened without keys or tools.
- ✓ Evacuation routes are marked with illuminated exit signs.
- ✓ Closing devices on self-closing fire doors are functional, and doors are not propped open or obstructed.
- ✓ Functional firefighting equipment is available and placed at suitable and marked locations.
- ✓ The tenant has been informed about fire safety and the number of attendees allowed.
- ✓ Technical fire safety, such as emergency lighting and fire alarms, has been tested as per the established plan.
- ✓ The assembly point is signposted, and in winter, the areas and pathways there are cleared of snow and sanded according to weather conditions.

