



Sveriges lantbruksuniversitet
Swedish University of Agricultural Sciences

[Faculty/Department/Centre]
[Additional text if applicable]

DD MM 20YY

Letter of Invitation for traineeship/internship

Name of student:

Date of birth:

Current enrolment of student: *write program, university and country*

X is invited to conduct an Erasmus *(if not through Erasmus, delete the word)* traineeship within the field of **X** at the Dept of **X**, SLU in campus **X**. *Write a short explanation of the activity X will be conducting while at SLU.*

I will be **X** supervisor and contact person during the internship.

If an Erasmus-student you can write this: The department is not able to offer remuneration for X activities; however, we understand that the travel and living expenses will be covered by the Erasmus Traineeship scholarship.

During the traineeship, X will be covered by the [Kammarkollegiet insurance for foreign visitors policy](#).

You can write this if you feel it adequate: Based on our discussions during an online meeting, I deem that X command of English is sufficient for the planned activities.

The proposed dates for the traineeship are:

Signature

Name

Work title

Email and telephone number