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| **[Faculty/Department/Centre]**[Any additional text, e.g, the name of the author] | **AGREEMENT** SLU ID: SLU.[Enter the registry number here]MM/DD/20YY |

# Agreement

# between [the Department of XXX / the Faculty of Xxx / the Swedish University of Agricultural Sciences] and [XXX]

## § 1. Background

[Short background to the agreement].

## § 2. Intentions

This agreement is a legally binding document which regulates the terms and conditions for cooperation within [e.g., education/ research/etc. and within which subject area(s)] (see below) between [name of institution] and [name of institution].

## § 3. Types of activities

[E.g., student mobility, faculty/staff interaction and mobility, joint development of teaching materials, organising meetings and conferences, conducting joint research projects, joint applications for research projects.]

## § 4. Organisation

[Description of each counterpart’s structure/organisation for the project, including coordinators and contact persons.]

## § 5. Responsibilities

[What responsibilities do the respective counterparts have?]

## § 6. Financial arrangements

[Who is to pay, how much, and when. Information about bank account numbers etc. ]

## § 7. Intellectual property rights

[Clarify who has legal ownership of any results of the collaboration.]

## § 8. Dissemination

[SLU’s legal counsels recommend ensuring that publication can never be postponed for more than 90 days. This is particularly important when doctoral students are involved.]

## § 9. Confidentiality

[Included when there is a need for secrecy.]

## § 10. Liability

[SLU’s legal counsels recommend that the risks for SLU be limited by setting the maximum amount for a potential claim to the same amount as that SLU is contributing to the project.]

## § 11. Force majeure

[Consider if there is a need to include a clause about when the respective counterpart is freed from their obligations as stated in the agreement.]

## § 12. Applicable law

[It is strongly recommended to consult SLU’s legal counsel on these issues.]

## § 13. Duration

This Agreement will become effective upon its signing and is valid for a period of [XXX] years.

## § 14. Termination

[Description of the circumstances under which the agreement may be terminated, and how long in advance notice has to be given.]

**SIGNATURES**

Date: Date:

[Name of institution] [Name of institution]

[Name, title, affiliation] [Name, title, affiliation]

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